**Creative Media and Web Designer freelance contract:**

We are looking to work with a Creative Media Technician with multimedia skills to design and develop an online shop on our website, work closely with our Front of House and Facilities Assistant to catalogue and input the content from our collectives work and to produce a virtual tour of our commercial space to promote its launch. The candidate would be competent in web design, graphics, editing video content post production using RICOH THETA and Matterport and liaising with the wider team to maintain functionality for our users, provide photographic documentation and assist the Marketing officer in delivering this as online content. You would also work closely with the Project Manager and Curator to ensure that content is aligned with the project outcomes and be able to keep the integrity each of our exhibitions curatorial approach.

**The contract would entail;**

* To work with the wider team to design a fully functioning online shop, maintaining the integrity of the existing brand and simple functionality for our affiliates and service users. This may include the creation of supporting graphics and photographic content.
* To be competent in capturing and producing a user-friendly virtual tour of the space, supported with external links to our affiliated artists profiles.
* Ensure our brand is maintained throughout all creative content and outputs
* Maintain knowledge of the latest digital trends that could enhance content interaction and user experience

**Considerations for candidate:**

* To Uphold all aspects of company policies and procedures and legal requirements in relation to personal conduct.
* Prepare for and engage in one-to-one meetings to develop outcomes.
* Maintain professional development and personal development plans.
* Be willing and committed to adapt to new ways of working and the organisation’s needs.

**Person Specification -**

* Demonstrable work experience in graphic design, Website design and/or video production, RICOH THETA Z1.
* Intermediate proficiency in key Adobe software: InDesign, Illustrator and Photoshop
* An interest in visual arts and culture, committed to supporting its accessibility through public engagement.
* An interest in the latest digital trends that could enhance content interaction and user experience.
* Excellent written and spoken English, with the ability to present complex issues clearly and tailor to both technical and non-specialist audiences through accessible narrative descriptions / explanations of data-led content
* Strong ability to communicate messages from data (for example in clear, easily understood visualisations, infographics, charts etc)
* Degree or equivalent qualification in creative media, media production or a related subject
* Imaginative and able to think outside the box
* Flexible and willing to adapt to external factors as they arise

**Contractual details:**

Start date: Flexible from May 1st (remote working available)

Location: Asylum Artist Studios, 24a Darlington street, Wolverhampton, WV1 4HW and 3 School Street, Wolverhampton, WV1 4LF

Length: 1 month freelance and flexible hours.

Salary: £16 per hr.

Hours: 62.5

**Application details**

Your CV (no more than two pages) and covering letter, which should detail your skills and evidence of experience and how it relates to the post, should be emailed to: Hannah Taylor (Director) at info@theasylumartgallery.com, quoting ref: Creative Media Position in the email subject line.

Closing date: 16th April 2021

First interviews: w/c 19th April 2021

**We welcome applications from all sections of the community.**